

1/15/2022

Jim Lancaster

Lantech

11000 Bluegrass Pkwy

Jeffersontown, KY 40299

Jim Lancaster:

My name is Aaron Henry, I am interested in applying for the Network Administrator position. I saw your posting on indeed.com. I believe that Lantech would benefit from my experiences.

As of May 2022, I will have earned my Bachelor of Science in Business Administration (BSBA) for Computer Information Systems (CIS). I have several years of experience working as an IT consultant. During my time I have been responsible for setting up and managing communication networks. I have completed CCNA 1-3 courses. I have managed several Microsoft frontend and backend environments. Including Windows XP-10 and Server 2003-2019, Active Directory, and Group Policy. I have experience managing virtualization platforms, such as Proxmox (KVM), Xen/XCP, and VMware.

Working as an IT consultant has taught me a great deal of non-technical skills as well. I have gained a lot of experience working with customers on projects. Ranging from handling conflict when an issue arises to maintaining professional communication. During this time, I have also gained a lot of experience in project planning, budgeting, and scheduling.

It would be a great opportunity for us to work together. Lantech would gain a dedicated and experienced Network Administrator. To get in contact with me, you can reach me at my cell phone, (\*\*\*) \*\*\*-\*\*\*, or via my email at, ajhenr07@louisville.edu. Thank you for your time, I look forward to hearing back from you soon.

Sincerely,

Aaron Henry